

# Virtual Volunteer High School Conversation Teacher

**Location:** Virtually.

**Start Date:** Any day of the month, an online induction can be scheduled at your convenience. The school year runs February to November.

**Direct Manager:**

This role will sit under the English department lead, Sarah de Lemus and the director of *Oportunidades*, Mario Chamorro with the support of the volunteer office.

**Volunteer Purpose:**

This role has been created for an ESL-trained volunteer who would like to teach English conversation classes virtually throughout the week; we can be flexible to your schedule. They will be part of the *Oportunidades* team which is an out of school program supporting students further their education through homework support and reinforcement classes in English and computing.

**Volunteer Duties and Responsibilities:**

The following are an idea of the principal responsibilities of the role however, other things may be added as the role develops:

1. Teach high school (*Oportunidades* program) students conversation classes using online activities and games as an additional activity to their normal classes.
2. Keep a record of student attendance and progress throughout the volunteer period sharing records with the directors.
3. Report weekly to the English department lead to review lesson plans and activities included in the program for the following week.

**Our promise to you:**

We pledge to provide the following elements to the program to ensure its success:

1. A safe, secure, supportive working environment allowing you to feel accountable for your work whilst supported by the team;
2. Support from our volunteer coordinator onsite and when in your homestay;
3. An opportunity to test your skills and knowledge and gain experience and knowledge in a professional work environment;
4. An opportunity to be a role model for the children;
5. An opportunity to make a lasting difference to the community;
6. A work reference signed by the director of volunteering once you finish your commitment;

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7. An opportunity to be awarded the President's Volunteer Service Award (US citizens only) for your hard work and dedication - awarded on completion of contract period.

## Required Qualifications:

1. Studying for or attained a qualification:
  - a. related to teaching high school.
  - b. related to teaching ESL for example TEFL or CELTA.
- OR
- c. Experience leading conversation classes in English.
2. Native level English.
3. Willing to commit to a three-month volunteer period working Monday to Saturday on a flexible schedule, working round your needs.

## Working Conditions:

You will be working virtually in our high school area, as the students prepare for their future work environment. Please be aware you are working independently and should be prepared for this.

These students often miss classes because they have other commitments at home and will also have to earn a living on the side. This can make teaching these grades slow and frustrating as classes are missed, repeated and lost. This is a side effect of working with this group of students and in this environment and you must be prepared for this, you cannot take your frustration out on the students.

These students are at a low level of English, A1 - B1 and are very shy talking as they have little exposure to English. You will need to use games and activities to shape the class and be very encouraging. However, your support in this program is what we're missing, you can make a real difference.

You can find more information about being a volunteer on our [website](#) as well as on social media. We encourage you to look out for our live videos, we recently did a Facebook live from the *Oportunidades* department which you can watch [here](#).

## How to apply:

If this volunteering position interests you, please send your resume and a letter of introduction to [volunteers@safepassage.org](mailto:volunteers@safepassage.org).